



**Memorandum of Agreement  
for Adoption of Validated Project**

This Memorandum of Agreement is made between the Innovation Program Center and the \_\_\_\_\_  
School System to adopt \_\_\_\_\_ in accordance with the terms and responsibilities defined below.

**A. Specifications of Training Services**

1. Number of teachers/teams to be trained and students affected  

	Grade Level
Teachers _____	_____
Students _____	_____
2. Number of administrators to be trained \_\_\_\_\_  
 Number of paraprofessionals to be trained \_\_\_\_\_
3. Names and grade level(s) of schools implementing adoption \_\_\_\_\_  
 \_\_\_\_\_
4. Date(s) of Training \_\_\_\_\_ Number of Days \_\_\_\_\_
5. Training Site \_\_\_\_\_

**B. Responsibilities of Innovation Program Center**

1. To provide necessary personnel and materials to conduct the training workshop for local school system paraprofessionals/teachers/administrators at the site identified above
2. To provide follow-up technical assistance at the adoption site (*if necessary*)
3. To provide demonstration classes for observation by potential adopting systems

**C. Responsibilities of \_\_\_\_\_ School System**

1. To select an implementation coordinator \_\_\_\_\_ phone \_\_\_\_\_
2. To send the implementation coordinator, those principals in whose schools the project will be implemented, and key teachers to the training session at the site identified above
3. To pay substitute costs, travel and per diem expenses of training session participants. (*Can use program grant funds*)
4. To implement project according to specifications set forth in the implementation guide and utilize the materials developed by the project
5. At the end of the school year 19 \_\_\_\_ -19 \_\_\_\_, to furnish the Innovation Program Center with appropriate evaluation data
6. To commit local resources necessary to implement and maintain the project (*including personnel costs*)

*(Check Only If Appropriate)*

\_\_\_\_\_ **The ability of the local school system cited above to adopt this project is contingent upon receiving Innovation Grant Funds. Failure of the local system to receive these funds cancels the obligations of both parties entering into this agreement.**

**IN WITNESS WHEREOF**, the Parties hereunto have executed this agreement on the date set forth below

School System  
 \_\_\_\_\_  
 \_\_\_\_\_  
 (Signature)

Innovation Program Center  
 \_\_\_\_\_  
 \_\_\_\_\_  
 (Signature)

By: \_\_\_\_\_  
 Superintendent  
 \_\_\_\_\_  
 Date

By: \_\_\_\_\_  
 Innovation Program Center Coordinator  
 \_\_\_\_\_  
 Date